

Gatehouse out of School care club: Behaviour Policy

To ensure the safety and well-being of all children, Gatehouse Primary Academy wrap around care has established clear rules, routines, and expectations. All children are expected to follow these guidelines while attending the Club.

General Principles:

- The Club promotes a safe, respectful, and inclusive environment.
- Behaviour rules are clearly explained and consistently applied.
- Positive behaviour is encouraged and expected at all times.
- Respect for others and their belongings is a core value.

The following behaviours will always be robustly challenged:

- Bullying, fighting, racial harassment or any other form of discrimination against the protected characteristics (see Trust Policies)
- Bad language or bad manners
- Stealing
- Leaving school without permission
- Vandalism
- Dangerous behaviour

Supporting pupils with SEND:

The Club acknowledges that some behaviours may be associated with a child's Special Educational Needs and Disabilities (SEND). In such cases, the Club will work in close partnership with parents and carers to gain a clear understanding of the child's individual needs and circumstances. Staff will implement appropriate strategies and reasonable adjustments to support the child in developing positive behaviour patterns and to promote their inclusion and well-being within the Club. All actions will be consistent with the Club's commitment to equality, inclusion, and safeguarding.

Behaviour Management Steps:

If unacceptable behaviour occurs, the Club will follow a structured response process.

Behaviour Management Procedure

Gatehouse Primary Academy Out of School Care Club

To ensure a safe, respectful, and nurturing environment, the Club follows a consistent procedure when managing unacceptable behaviour:

1. Initial Intervention

- The child will be spoken to gently but firmly.
- Staff will explain why the behaviour is inappropriate and must stop.

2. Redirection

- Where possible, the child will be guided toward a different, more positive activity.

3. Removal and reflection

- If the behaviour continues, the child will be removed from the group and taken to another area of the room with a staff member and calmly discuss the situation with the child.
- The child may return to the group with the Playleader's approval.
- Parents/carers will be informed at the end of the session.

4. Immediate Contact

- In cases of seriously disruptive behaviour affecting others or property, the Playleader will contact the parent/carer to collect the child immediately.

5. Ongoing Issues

- If behaviour problems persist, the play manager will organise a phone call or even a meeting with the parents/carers to explore underlying causes and agree on a support plan.

6. Suspension (Last Resort)

- In extreme cases, the child may be temporarily removed from the Club.
- This decision will be made jointly by the Playleader and parent/carer, with a clear timeframe and plan for return.

Respectful Approach and Confidentiality

- It will always be made clear that it is the **behaviour**, not the **child**, that is unwelcome.
- All incidents will be handled with sensitivity and confidentiality.